# Technology Report HTS AGM 6th December 2023

#### Mike Turner

At the last AGM we announced we would be looking at processes and technologies that would improve the operation of the organisation, make it easier to administer and reduce errors and overlap.

Areas of focus were:

- Book keeping
- Membership
- Online/Credit Card payments
- Online ticket sales

With the help of Andrew Findlay I have been able to make significant progress over the year.

#### Book keeping

We now have an accounting system that records all payments received and invoices paid. At the end of the financial year we can export a report that has all the necessary detail and categories of expense to simply create the end of year report you see before you. At the same time it makes it very easy for the accounts to be audited.

## Membership

We are about to launch the new membership system Membermojo. You will be able to view and correct your own member details and those of any linked family member. If you currently pay by cash or direct credit you will have the facility to be able to pay online. We would highly recommend if you pay by cash at the moment that you use the credit card facility on the membership system to renew your membership as we move forward. It makes the administration of the society very much easier.

## **Online/Credit Card payments**

We have now opened a Stripe account linked to our Community Bank account. This will allow the new membership system to accept credit card payments making it much easier for new members to join the society. There is no cost to the individual to use this facility.

We have also set up a SumUp account. This was reported in the recent newsletter and is a small palm sized machine that allows us to take credit card or contactless payments. It was very useful at this years Village Green Party where we were able to take cashless on-the-night tickets sales. Once again there is no cost to the individual to use this facility.

## **Online Ticket sales**

Currently we use Eventbrite to take online ticket sales for the Village Green Party. This works really well but the commission on sales needs to be considered. We have identified a similar but more cost effective solution that we will be putting in place for the 2024 summer event.